

Frequently Asked Questions - Enrolment

Can I take more than one course in a session?

We estimate that students need to spend a minimum of 15-20 hours a week studying in order to successfully complete one of our courses. Therefore, in most cases, we do not allow you to take more than one course per study session. In exceptional circumstances, and where you have previously demonstrated suitable capacity and capability, permission can be granted by the Programme Director to allow you to take one additional course in a session.

When and where can I find out in what sessions courses are running next year?

Study Calendars for each programme are uploaded onto the Programmes area of the website a few weeks before enrolment opens for Session One at the beginning of September. The calendars indicate in which of the five study session courses will be available so that you can plan your study sequence for that year.

Can I take a course from outside my current programme?

You can only take courses that make up the programme you are currently registered for. If there are specific courses from other programmes that you are interested in studying, you can take up to three additional courses, but only after you have completed your degree.

I have submitted my enrolment form but have heard nothing since. What is the status of my enrolment?

During enrolment periods we receive a very large number of enrolment forms and it can take some time for all of these to be processed. We will send a confirmation email to you once your enrolment has been successfully processed. If there is a problem with your enrolment, we will contact you by email. If, after 10 working days from when you submitted your form, you have still not received an email, you should contact us to check on the status of your enrolment.

I have missed the payment deadline for enrolling in this session. What can I do?

Each enrolment period is open for about four to six weeks. The session enrolment deadline is the latest date that we can accept new enrolment forms and payment of course fees. If you have missed the payment deadline, you will have to wait until the next session to take a course. You are advised to enrol early to avoid disappointment.

I have successfully enrolled. When should I expect to receive my course materials and OSC login details?

Course study packs are sent out via DHL during the month running up to the start of the study session in which the course is running. You will be sent a pre-alert advisory email by DHL to inform you that your materials are on their way. This email will include the Air Waybill number of your package, which you can use to track the shipment. Your OSC login details will be emailed to you approximately three days before the start of the session.